

A Message from Springfield Free Public Library Director Dale Spindel

June 29, 2020

I want to give a big shout out to everyone who returned their outstanding library materials during the past week. I must also give a huge shout out to the staff off the Springfield Free Public Library for their very hard work over the past several days, checking in and reshelving literally thousands of items, all while maintaining social distancing and following additional safety measures.

So here's the big news that everyone has been waiting for: Curbside pickup will begin, as planned, on Wednesday, July 1.

- **The library's schedule for taking calls and arranging pickups is as follows:**

Mondays	12:00 PM - 7:30 PM
Tuesdays	10:00 AM – 5:00 PM
Wednesdays	10:00 AM – 5:00 PM
Thursdays	12:00 PM – 7:30 PM
Fridays	10:00 AM - 5:00 PM
Saturdays	10:00 AM – 1:00 PM
- **The recommended way to make requests is by placing holds on the items you are interested in borrowing. Please keep in mind that, due to the current suspension of statewide library delivery services, you may only place holds on those items that are owned by the Springfield Free Public Library. When your item is available, someone from the library staff will call you to schedule a pickup.**
- **You can also request the items you want by sending an email to questions@sfplnj.org or by calling 973 376-4930 during the hours the library is open. We will not respond to hold requests left on the library's voicemail.**
- **Please be aware that there is going to be increased demand for newer titles and recent best sellers. This may be a good time to think about checking out things that caught your eye a few years ago but that you never got around to.**
- **You are limited to checking out 5 items per library card at one time, with 2 picture books being considered the equivalent of 1 item.**
- **If emailing or calling in your request, include some additional titles as back up in case your first few choices are not currently available.**

Here is what you will need to know about the actual pickup process:

- Pickup will take place at the library's side door, opposite the rescue squad building
- When you arrive for pickup at the designated time, call the library at 973-376-4930 to let the staff know that you are here. Please be on time and do not arrive early.
- Your items will be delivered to you in a clean plastic bag, identified by the last four digits of your telephone number. You must keep your windows rolled up and pop open your trunk from the inside of your car; a staff member will place the bag inside your trunk. Do not, under any circumstances, get out of your car.
- Staff members will not remove from your trunk or otherwise accept library items that you wish to return; you will be responsible for returning your items to one of the library's two outdoor drops. The outdoor drops will be reopened, beginning July 6. Please do not return items to the book or AV drops in the plastic bags they were received in.
- All returned items will be isolated for a minimum of 72 hours before they are checked back in and made available to the next patron.

Please email me at dspindel@sfplnj.org if you have any questions.